

ENLISTMENT OF SERVICES OF PART-TIME RESOURCE PERSONS

The MITD is inviting applications from candidates who wish to offer their services as Part-Time Resource Persons for the following:

- (i) to conduct training sessions
- (ii) for curriculum development and development of instructional material
- (iii) examiners and moderators.

Automotive	
1.	Automotive Electricity and Electronics
2.	Automotive Mechanics
3.	Automotive Body Repairs
4.	Car Air Conditioning Systems
5.	Tractor and Heavy Vehicle Mechanics
6.	Hybrid & Electric Technology
7.	Light Engine Mechanics
8.	Panel Beating/Sheet Metal Fabrication
9.	Spray Painting (Vehicle)
Building Construction and Civil Engineering	
1.	Aluminium and UPVC Joinery
2.	Building Constructions
3.	Carpentry and Joinery
4.	Civil Engineering
5.	Construction Supervision
6.	Draughtsmanship
7.	Masonry and Concrete
8.	Painting (Building)
9.	Plumbing and Pipe Fitting
10.	Scaffolding
11.	Wood Trades (Carpentry & Joinery, Upholstery, Wood Machining, Furniture Polishing /Furniture Making)
12.	Quantity Surveying
Driving	
1.	Articulated lorry
2.	Bus (more than 43 passengers, including semi low floor bus)
3.	Defensive /Eco Driving
4.	Good Vehicles
5.	Private Car (Manual and Automatic Transmission)
Electrical and Electronics Engineering	
1.	Automation Engineering
2.	Electrical Installation Works
3.	Electrical and Electronic Engineering
4.	Energy Efficiency and Auditing
5.	Maintenance and Repairs of Medical devices
6.	Mobile Repair and Maintenance
7.	Telecommunications Engineering

Lifting Materials Handling and Earth Moving Equipment	
1.	Forklift, Reach Truck, Reach Stacker and Telescopic Handler Operations
2.	Mobile Crane, Tower Crane, Truck Mounted Crane, Overhead Crane, Scissor Lift and other aerial work platform Operations
3.	Tractor, Back Hoe Loader, Skid Steer Loader, Excavator Loader Operations
4.	Transport and Logistics
Hairdressing and Beauty Care	
1.	Beauty Therapy
2.	Hairdressing
Information and Communication Technology	
1.	3D Animation
2.	Information and Communication Technology
3.	Contact Centre Operations
4.	Games and App Development (for PC and mobile phones)
5.	Networking and Security
6.	PC and Mobile Device Repairs
Mechanical Engineering	
1.	Air Conditioning and Refrigeration
2.	CAD/CAM
3.	Mechanical Engineering (Manufacturing)
4.	Micro-Mechanics
5.	Welding and Metal Fabrication
Tourism and Hospitality Management	
1.	Bakery/Pastry
2.	Bar and Restaurant Services
3.	Butchery
4.	Food Production
5.	Front Office
6.	Housekeeping
7.	Hotel Management
8.	Laundry
9.	Leisure and Entertainment
10.	Marketing
11.	Sales & Supply Chain Management
12.	Tour Guiding
13.	Travel and Tourism
14.	Villa Services
Language and Communication for Business Process Outsourcing / Call Centre	
1.	Business Process Outsourcing
2.	English
3.	French
4.	German Language
5.	Italian Language
6.	Modern Chinese (Mandarin)
7.	Portuguese Language
8.	Spanish Language
Printing	
1.	Pre – Press
2.	Print Finishing and Book Binding
3.	Plate Making and Machine Printing

Business Process Outsourcing	
1.	Supply Chain Management
2.	French Insurance
3.	Banking
4.	Six Sigma Lean Management
5.	Capital Markets
Others	
1.	Arts and Craft
2.	Agriculture
3.	Aquaculture & Aquaponics
4.	Crop Production
5.	Care for Elderly & Disabled Persons
6.	Cleaning Technology
7.	Customs Clearance
8.	E-Commerce
9.	Early Childhood Education and Care
10.	Entrepreneurship
11.	Entertainment Industries
12.	Floral Arrangement
13.	Garment Making/Pattern Drafting
14.	Health Care Assisting
15.	Hydroponics Operation
16.	Landscaping
17.	Leather Craft
18.	Landscape Maintenance
19.	Maintenance and Repairs of Medical devices
20.	Poultry Farming
21.	Physical Education
22.	Renewable Energy
23.	Security Services
24.	Safety and Health
25.	Secretarial Duties
26.	Shipping and Freight Forwarding
27.	Photovoltaic Technology
28.	Surveillance Camera and Home Security Systems
29.	Digital Marketing

QUALIFICATIONS

- A. (i) A Cambridge School Certificate with credits in at least five subjects including English Language, French, Mathematics or Principles of Accounts and a Science or Technical subject obtained at not more than two sittings **or**
- (ii) Passes not below grade C in at least five subjects including English Language, French, Mathematics or Principles of Accounts and a Science or Technical subject obtained at not more than two sittings at the General Certificate of Education “Ordinary Level” provided that at one of the sittings passes have been obtained either (i) in five subjects including English Language with at least Grade C in any other two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

- B. A Cambridge Higher School Certificate or passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level”.
- C. A Certificate/Diploma in the relevant field from a recognized institution.

OR

Equivalent qualifications to “A”, “B” and “C” above acceptable to the Board.

- D. In absence of qualifications at A & B above, candidates should possess a Certificate/Diploma in the relevant field from a recognized institution and should reckon at least 10 years’ experience in the field.

Candidates should produce written evidence of experience claimed.

For Driving

- A. (i) A Cambridge School Certificate with credits in at least five subjects including English Language, French, Mathematics or Principles of Accounts and a Science or Technical subject obtained at not more than two sittings or
- (ii) Passes not below grade C in at least five subjects including English Language, French, Mathematics or Principles of Accounts and a Science or Technical subject obtained at not more than two sittings at the General Certificate of Education “Ordinary Level” provided that at one of the sittings passes have been obtained either (i) in five subjects including English Language with at least Grade C in any other two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

- B. A Cambridge Higher School Certificate or passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level”.

Equivalent qualifications to “A” and “B” above acceptable to the Board.

- C. A valid driving Instructor’s License

At least 5 years’ experience in driving and good communication skills and proven knowledge and experience in topics such as -

- (i) Highway Codes;
- (ii) Road Traffic Laws and Regulation;
- (iii) Hazard recognition;
- (iv) Causes of road accidents;
- (v) Elements of defensive driving;
- (vi) Impact and consequences of drink driving; and
- (vii) Basic vehicle maintenance.
- (viii) Fuel efficient driving

Candidates should produce written evidence of experience claimed.

- D. In absence of qualifications at A & B above, consideration will be given to candidates having at least 10 years’ experience in the field and having studied up to School Certificate Level.

For Lifting, Material Handling and Earth Moving Equipment

- A. (i) A Cambridge School Certificate with credits in at least five subjects including English Language, French, Mathematics or Principles of Accounts and a Science or Technical subject obtained at not more than two sittings or
- (ii) Passes not below grade C in at least five subjects including English Language, French, Mathematics or Principles of Accounts and a Science or Technical subject obtained at not more than two sittings at the General Certificate of Education “Ordinary Level” provided that at one of the sittings passes have been obtained either (i) in five subjects including English Language with at least Grade C in any other two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.
- B. A Cambridge Higher School Certificate or passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level”.

Equivalent qualifications to “A” and “B” above acceptable to the Board.

OR

- C A valid license for operating the related vehicle/equipment.
- D. Candidates should reckon at least five years’ post-qualifications in the relevant field.
- Candidates should produce written evidence of experience claimed.
- E. In absence of qualifications at A & B above, consideration will be given to candidates having at least 10 years’ experience in the field and having studied up to School Certificate Level.

REMUNERATION

Remuneration will be on an all-inclusive hourly rate ranging from Rs 250/- to Rs 450/- and will commensurate with qualifications and experience.

CLOSING DATE

Duly filled-in application form, which is available on the website of the MITD on the following address www.mitd.mu, together with photocopies of all relevant certificates and testimonials together with a detailed Curriculum Vitae should reach the Ag Director of the MITD, MITD House, Pont Fer, Phoenix not later than **Friday 10 September 2021**.

IMPORTANT

- (a) The post applied for should be clearly marked on the **top left-hand** corner of the envelope.
- (b) Incomplete, inadequate or inaccurate filling of the application form may entail the elimination of the candidate.
- (c) Applications not made on the prescribed form will not be accepted.

- (d) Applications received after the closing date mentioned in the advertisement will not be accepted.
- (e) The **onus** for the submission of equivalence of qualifications (wherever applicable) from the relevant authorities rests on the candidate.
- (f) **Resource persons presently servicing the MITD on a part-time basis are required to submit fresh applications.**

The Mauritius Institute of Training and Development reserves the right:

- (i) to convene only the best qualified candidates for interview; and
- (ii) not to make any enlistment of services as a result of this advertisement.

We regret that applications will not be acknowledged individually.

Date: 11 August 2021

Pont Fer, Phoenix. Republic of Mauritius
Tel: (230) 6018000 Fax: (230) 6984200
E-mail: headoffice@mitd.mu Website: www.mitd.mu