

NATIONAL APPRENTICESHIP PROGRAMME

“The Route for a Successful Career”





1.0 THE NATIONAL APPRENTICESHIP PROGRAMME

It is a mode of pre-employment training, which combines On-the - Job Training in enterprises and Off - the - Job Learning MITD training centres. It develops the necessary skills, knowledge and behaviours required of a trade providing Apprentices with a recognized qualification leading to National Certification.



2.0 APPRENTICESHIP TRAINING

- 80% learning in enterprises
- 20% learning in MITD training centres.

The Apprentice attends theory and practical training where they are taught the technical knowledge and the skills at the training centre. At the work place, the Apprentice applies the knowledge and skills learned under the supervision of a trained and qualified Supervisor who instructs, guides and oversees the Apprentice's work.

3.0 WHO WILL BENEFIT FROM THE APPRENTICESHIP TRAINING?

Potential trainees aged:

- 16 years old and above (depending on the trade)

Employer : Private Sector

4.0 RESPONSIBILITY OF THE EMPLOYER, APPRENTICE AND THE MITD

The Employer

- Has to be registered with the MITD to dispense training under apprenticeship.
- Signs a Deed of Contract with the Apprentice or his legal guardian.
- Supports and trains the Apprentice according to the curriculum prescribed by the MITD.
- Ensures appropriate supervision of the Apprentice at the workplace.
- Has to release the Apprentice to attend Centre-Based Learning and other related training activities at MITD Training Centres.
- Provides the Apprentice with training and requisites for such training, free of cost (including safety and health apparels, uniform (where applicable) and others as applicable.
- Has to ensure a safe working environment for the Apprentice.
- Has to submit on time all documents including monthly attendance sheets of apprentices for payment of stipend.

The Apprentice

- Has to be punctual and regular at both the Centre and work place.
- Has to fill in his logbook regularly and get it duly signed by the Supervisor.
- Has to abide by the rules and regulations both at MITD Training Centres and at the Employer's place.
- Has to take all the course assessments at both the Centre and the workplace.
- Has to be professional, ethical and maintain confidentiality in all dealings.



The MITD

- Carries out survey for availability of training places in industry.
- Undertakes to get the contract between the Employer and the Apprentice signed.
- Delivers Centre-Based Learning.
- Conducts regular visits to monitor training in industry.
- Trains Supervisors of the industry in pedagogical skills for coaching the Apprentices.
- Ensures the conduct of examination through the Mauritius Examinations Syndicate and MITD.



5.0 THE DEED OF APPRENTICESHIP CONTRACT

The Contract is regulated by the IVT Regulations 1994 and the MITD Act 2009. It is a legal document on which the mutual agreement for On - the - Job Training and Off - the - Job Learning is made between the Employer and the Apprentice or his legal guardian (for Apprentice under 18). The contract is then registered with the MITD.

6.0 EMPLOYER REGISTRATION

Employers joining the NAP are invited to make an application to the MITD. On receiving the request, MITD Officers assess the eligibility of the Employer (in terms of equipment, licenses and experience of personnel) to deliver training as per the curriculum. Upon satisfaction of the criteria, a Certificate of Registration is issued to the Employer to allow the latter to deliver On - the - Job Training to the apprentice. The certificate of registration is valid for a period of 2 years and renewable subject to satisfaction of all criteria.

7.0 FINANCIAL INCENTIVE

Under the Budget 2018-2019, the Human Resource Development Council provides the financial incentive of a monthly stipend of Rs 5,000 and a travelling allowance of Rs 1,000 to an Apprentice.



8.0 CERTIFICATION AND ARTICULATION

Courses are offered at National Certificate (NC) levels 3 & 4.

Pre-requisite for Technical and Hospitality programmes

TECHNICAL	HOSPITALITY
NC 3	NC 3
Form 3 or above	Form 4 or above
At least 16 years old (general)	At least 17 years old
At least 18 years old (Construction)	
NC 4	NC 4
NC 3 and work experience	NC 3 and work experience
School Certificate as per course requirements	School Certificate as per course requirements

Assessment

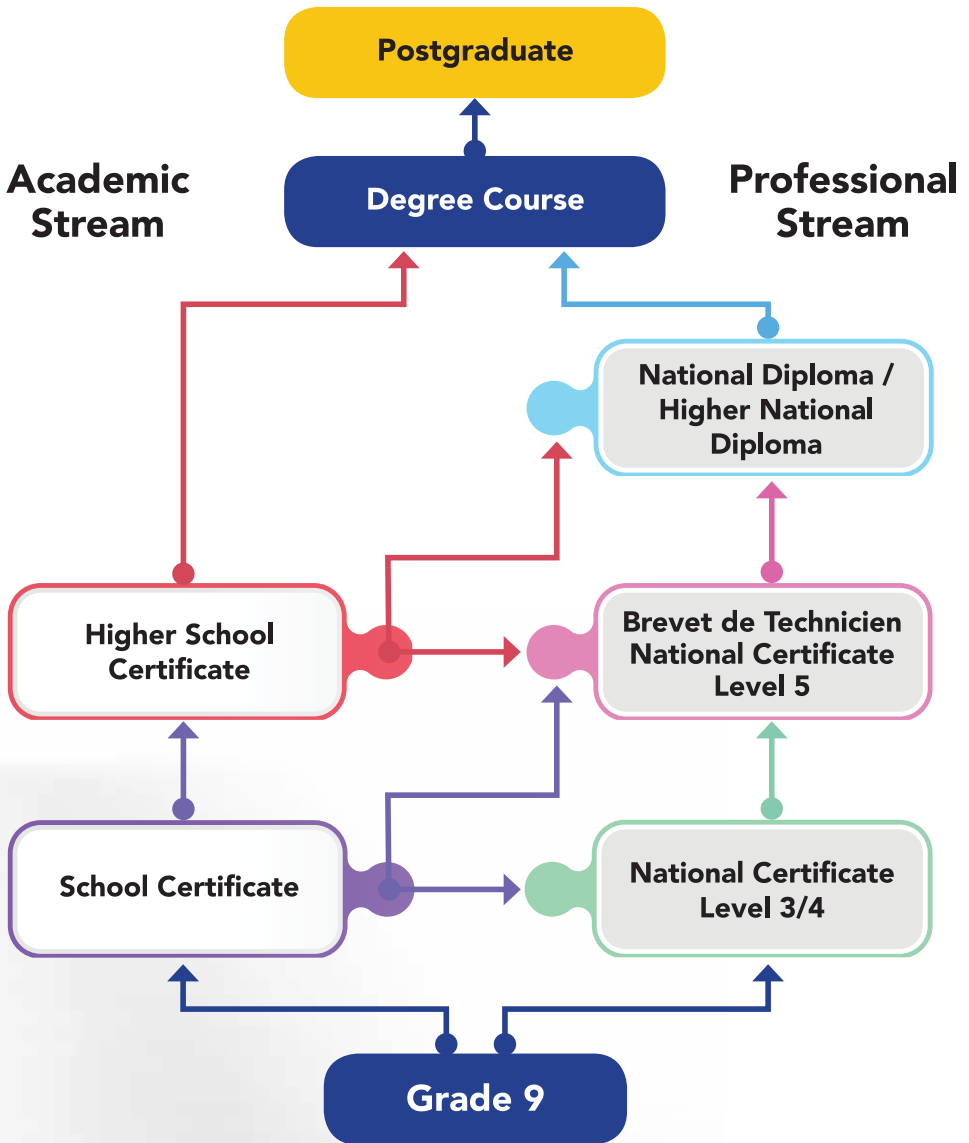
- Both written and practical examinations

Certification

- National Certificate issued jointly by the MITD and the MES



Articulation between MITD Training and Education

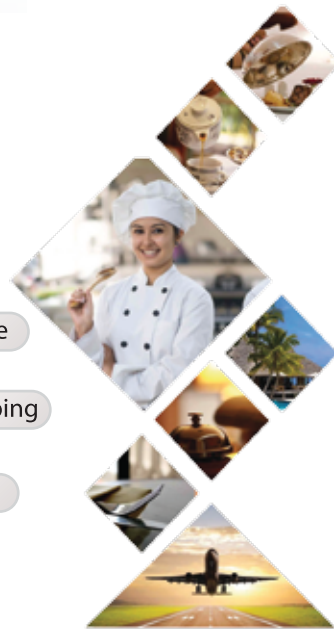


9.0 PROGRAMMES ON OFFER UNDER NAP

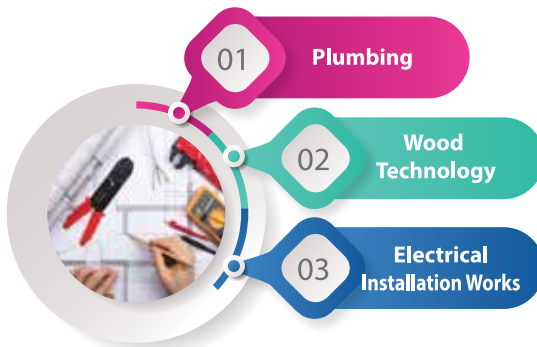
9.1 Existing Programmes as at 2019

Tourism and Hospitality Management

- 01 Bakery
- 02 Butchery
- 03 Butler Service
- 04 Food Production
- 05 Front Office
- 06 Housekeeping
- 07 Laundry
- 08 Pastry
- 09 Villa Services
- 10 Restaurant and Bar Service

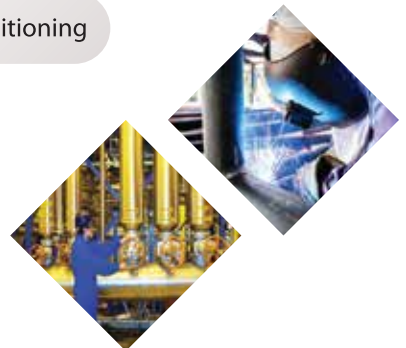


Building Construction and Civil Engineering



Mechanical Engineering

- 01 Refrigeration and Air Conditioning
- 02 Aluminium and UPVC Joinery
- 03 Welding



Automotive

01

Automotive Body Repairs

02

Automotive Spray Painting

03

Automotive Electricity and Electronics

04

Tractor and Heavy Vehicle Mechanics

05

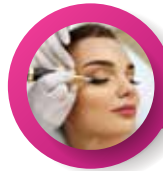
Automotive Mechanics



Hairdressing and Beauty Therapy



Hairdressing



Beauty Therapy

Printing

01

Plate Making and Machine Printing

02

Print Finishing

03

Pre-Press

Landscaping

01

Landscaping

9.2 New Sectors under National Apprenticeship Programme

Smart Agriculture



Sales



Pattern Drafting



3D Animation



E- Commerce



Micromechanics



Home Carers



SUCCESS STORIES OF SOME OF OUR FORMER APPRENTICES



Marjolaine André, Technician

- 2004 NTC 3 in Electrical Installation Works (EIW) at La Tour Koenig Training Centre
- ↓
- 2005 Electrician at Manser Saxon Contracting Ltd
- ↓
- 2006-2008 NTC2 in EIW at Sir Kher Jagatsingh Training Centre
- ↓
- 2008 Technician at CEB

Ritesh Bhotooa, Entrepreneur

2004

NTC Foundation at Bel Air
Training Centre (BATC)



2005

NTC3 in Mechanical Engineering
Craft Practice at BATC



2006

NTC 3 in Plumbing and Pipe
Fitting at Sir Kher Jagatsingh
Training Centre (SKJTC)



2007

Plumber Technician at Manser
Saxon Contracting Limited



2012

NC 3 in Electrical Installation
Works at SKJTC



2013

Entrepreneur in
Maintenance Works.



SUCCESS STORIES OF SOME OF OUR FORMER APPRENTICES



Mr Rubens Maureemootoo,
Hotel Manager TUI Sensimar
Lagoon Mauritius

- 2000 NTC 3 in Restaurant and Bar Services at the Ecole Hôtelière Sir Gaëtan Duval (EHSGD)
↓
- 2002 NTC 2 in Restaurant and Bar Services at the EHSGD
↓
- 2012 Diploma in Hospitality and Tourism at the EHSGD
↓
- 2013 Hotel Manager of TUI Sensimar Lagoon Mauritius.

Mr Fadeer Sooklall, Senior Supervisor, Rey & Lenferna Ltd



TRAINING CENTRES	TELEPHONE	EMAIL
Ecole Hôtelière Sir Gaëtan Duval, Ebène	404 7200	ehsgdregistry@mitd.mu
Knowledge Based Training Centre, Port Louis	206 1800	adminkbtc@orange.mu
School of Information Technology, Electronics and Communication, Ebène	404 7252	sitecregistry@mitd.mu
Sir Rampersad Neerunjun Training Centre, Ebène	465 3235	registry@srntc.intnet.mu
Lycée Polytechnique Sir Guy Forget, Flacq	413 2959	lpsgfrepository@mitd.mu
Sir Kher Jagatsingh Training Centre, Beau Bassin	454 2104	skjtc@intnet.mu
Prof B.S Upadhyaya Training Centre, Piton	264 8002	adminputc@intnet.mu
Surinam Training Centre, Surinam	625 6043	stcregistry@mitd.mu
Mahebourg Training Centre, Mahebourg	631 8664	mtcregistry@mitd.mu
La Tour Koenig Training Centre, la Tour Koenig	2341313	lktcregistry@mitd.mu
Carreau Esnouf Educational Centre, Carreau Esnouf	637 7299	registryceec@intnet.mu
Côte d'Or Training Centre, Côte d'Or	433 1887	cdtcregistry@mitd.mu
Professional Drivers Training Centre, Forest-Side	664 0082	pdtcregistry@mitd.mu
Le Chou Multi-Purpose Training Centre, Rodrigues	831 5256	lctcregistry@mitd.mu



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